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| **Time** | **Content** | **Lead** |
| 9:30 - 10:00 | Last preparations (f.e. checking connection with everyone) | **Eveline, Raf,** Dwight, Liesbet, Olivier-Pascal, Thierry |
| 10:00 - 10:05 | Start training + welcome  Practical agreements, expectations (via chat), agenda + introduction Seth | **Raf + Eveline** |
| 10:05 - 10:15 | Introduction by Seth Van Hooland | **Seth** |
| 10:20 - 10:50 | Theoretical explanation: IOP concepts | **Eveline**, Raf, Marc, Dwight |
| 10:45 - 10:50 | Introduction of the exercise + how to connect in the MS Teams   * Place links in chat to the MS Teams | Eveline  Dwight |
| 10:50 - 11:00 | Break + time to switch to the other rooms | Eveline, Raf, Dwight, Liesbet, Olivier-Pascal, Thierry  Tom Van Herck (AIV) will open the rooms + eveline follow up |
| 11:00 - 11:45 | * Check if everybody is in the MS Teams + if they can connect to the Miroboard. (zoom in and out in the right corner) * Case "Saint Nicholas" | Eveline, Raf, Dwight, Liesbet, Olivier-Pascal, Thierry |
| 5 minutes | Detailed explanation of the exercise:   * Facilitator explains that we will go through 6 steps during the complete exercise; this is the normal process but in short today   Step 1: facilitator explains the use case and the process behind it (slide 44-45)  Note: Important to mention that we will NOT focus on all the requirements listed in slide 44 to make it more “workable”. |  |
| 10 minutes | Step 2: facilitator gives exercise - slide 47  Participants go to Miro and identify relevant concepts themselves.  Facilitar clusters the concepts on the whiteboard  Facilitator goes back to presentation and explains the concepts the iceg team had already identified (this is a potential solution) - slide 48 |  |
| 10 minutes | Step 3: facilitator explains next step (sl 50) and shows how participants can look for existing vocabs. ! Facilitator can present the browsing via shared screen or let participants explore the sites themselves |  |
| 5 minutes | Step 4: facilitator explains the mapping process (slides 53-54) and the exercise (sl 55)  Facilitator invites participants to miro board  In the miro board participants try to do the mapping  Facilitator brings back presentation and explains a potential solution iceg team has prepared |  |
| 5 minutes | Step 5: facilitator explains the next step and shows the participants how to deal with concepts that couldn’t been matched (presentation modus)  Slides 58-60 |  |
| 10 minutes | Step 6: facilitator explains the guidelines for the creation of an information model and goes through the different steps  (slides 63-72)  Facilitator invites participants to the plenary meeting, paste the following link the chat <https://bit.ly/plenaryiceg> (this will redirect them to the plenary meeting) |  |
| 11.45 - 12.00 | * Plenary wrap up * Future trainings for C-level and for developers * Other upcoming initiatives * Feedback - Did we meet the expectations? Please give feedback in the chat. | **Raf** |